

Planning Session
1 June 2009
Fort Smith, Arkansas

ATTENDEES:

Winston Wolfe, President
Hinda Gibbs, Exec. Vice President
Ann Crow, Secretary
Ron Lambert, Treasurer
Jerry Hatfield, Reg. VI Vice Pres
George Wilken, Legislative Chairman
Jim Kuzilik, Membership Chair &
District I West Vice Pres.
John Guest, Dist I East VP
Frank Barbieri, Dist III South VP
Wally Sheldon, Chapter President

1. NATIONAL GOALS: Protect Earned Benefits
2. REGIONAL GOALS:
 - a. Promote Federation/Chapter interaction with legislators
 - b. Telephone conference with Federation Presidents and Legislative chairs of each Federation in Region VI.
 - c. Greet members when they arrive at a meeting.
3. FEDERATION GOALS:
 - a. Promote Friendly Attitude
 - b. Instill appreciative outlook regarding benefits
 - c. Encourage and Support Chapter and members
 - d. STOP LOSING PEOPLE
4. TAX ISSUE OF ARKANSAS:

Continue on course to get bill introduced and sponsored.
5. CHAPTERS & INTERNET CAPABILITY:

Only 4 or 5 chapters do not have internet capability for obtaining online reports and communicating directly for NARFE.
6. ONLINE REPORTS:

User ID for accessing internet for reports is Wwolfe; password is fishing. NOTE: Wwolfe is corrected in email since meeting adjourned.
7. GOAL PLAN - MEMBERSHIP:
 - a. Distribute Recruiting & Retention brochure. Important to get the word out.
 - b. Publish time and place of meeting in local newspaper.
 - c. Try evening meeting for chapter.
 - d. Everyone needs to work together for recruiting and retention process.

8. MEMBERSHIP PLAN:

- a. Jim Kuzilik presented a plan of Recruiting and Retention for the chapters.
- b. Plan has 2 rules. Rule 1, for every member lost, recruit 2 new members in their place. Rule 2, review Rule 1.
- c. Encourage dues withholding. It is cheaper and they are less likely to either forget or ignore annual dues payment.
- d. Each chapter should have a membership chair which should be actively involved in reviewing M112 report and retention.

9. WHAT EACH MEMBER CAN EXPECT FROM THE FEDERATION:

- a. Enthusiasm
- b. Training
- c. Ask chapter what we can do for them.
- d. Assist where possible

10. TRAINING:

- a. Training session after adjournment of business at Federation Executive Board meetings.
- b. Training on the web could be made available by George if Interest was generaed.

11. LEGISLATIVE INFORMATION:

- a. Legislators expect to be 'wined and dined' in order to have them participate in introducing & sponsoring bill. Invite your senator or representative to a social function you chapter hosts.
- b. If you donate money, i.e. \$100.00, to a legislator, you may receive credit on income tax when you file for the year the donation was made.
- c. Each chapter needs to report chapter member volunteer hours to George to include in the legislation justification.

12. FEDERATION MEETING:

- a. Federation meeting agenda will be sent out prior to meetings in plenty of time for some one to ask an item be placed on the agenda for discussion/action.
- b. The agenda format is set in by-laws. New and old business is the only change that will be seen each time.
- c. Meeting time is changed from 10:00 - 3:00 to 10:00 to 3:30 in order to allow time for a training session after meeting.
- d. Chapters that have withdrawn from Federation will be visited to invite them back into the Federation. Chapter 493 has already been reinstated.
- e. October 2009 meeting will either be changed to the 3rd Friday or the 5th Friday. Date will be given at the June meeting.
- f. District Vice Presidents will be required to report monthly to the Secretary for composite report for the President.

13. CONVENTION DISCUSSION:

- a. There has been no chapter that has expressed interest in hosting a state convention in 2010. By-laws states Federation will host the convention should there be no chapter host. Plans will be finalized at the June meeting
- b. Proposed convention dates 13-15 May 2010. Oklahoma is in April 2010.
- c. Possible site for 2011 is Texarkana hosted by Chapter 1453.
- d. Also, year 2011 is year for Arkansas to host the Regional Training Seminar.

14. FINANCIAL DISCUSSION:

- a. District VP's need to provide training to chapters in their district.
- b. Budget committee made a recommendation to fund \$200.00 toward expenses to a chapter President or designated member who attends Regional Training Seminar. District VP's will be funded differently.
- c. Discussion and finalizing will be accomplished at the June board meeting.
- d. The presenters from the Federation will be reimbursed for their expenses while attending the Regional training seminar in Tyler, Texas.

15. MISCELLANEOUS DISCUSSION POINTS:

- a. All meetings are open and can be attended by any NARFE member. However, only members of the board will be reimbursed for mileage.
- b. Recommendation was to have the board purchase a projector because it would be cheaper than purchasing a bulb for George's projector

Meeting adjourned at 3:37 pm.

Respectfully submitted,

/s/ Ann Crow, Secretary